

**Instruction for filling the Trading Account opening form - INDIVIDUALS**

Kindly ensure the following to avoid the discrepancies in the account opening form:

**Form Filling:**

- Fill all the details as per the proof submitted by you. For Example, Your Name shall be exactly as appears in the PAN Card and so on and so forth.
- All documents and proofs submitted should be printed on A4 Size paper only.
- In case you've made an error while filling out the form, affix your signature at the place where the error was made to authorize us to accept the change.
- **Do NOT Forget to put your details like the EMAIL ID and MOBILE NUMBER**

**Signatures:**

- Don't forget to sign in the Box on Page 9 for the segments selected for trading.
- Your signatures across the form should be the same as on your PAN Card. In case you have a different signature, kindly provide us with a Bank Verification Letter for the New Signature.

**Documents Required FOR EACH HOLDER:**

- 2 Passport size photographs.
- 2 Self attested copy of PAN Card
- 2 Self attested copy of Proof of Address (Permanent and /or Correspondence)
- 1 Self attested copy of Income Proof – Last 6 Months Bank a/c statement or Latest Salary Slips or Last ITR Filed
- In case you're giving us details for another DEMAT account, submit self attested copy of your Account Statement or Demat Master.
- A copy of your cancelled cheque (with your name printed across the face of the cheque)

**Payment:**

- Cheque for Rs. 200 /-in favour of “**Samco Securities Limited**” towards account opening fees.

**Signature Areas :**

<b><u>Page Number</u></b>	<b><u>Number of Signatures</u></b>	<b><u>Page Title</u></b>
# 3	2 Signature - 1 Across the photograph - 1 Besides the Declaration	KYC/KRA Form
#6	1 Signature at the marked area	Acknowledgement
#7	2 Signature - 1 Across the photograph - 1 Besides the Declaration	KYC/KRA Form
#8	Number of Signatures to Depend on the Number of Segment Selected. 9 Signatures in the Box in Section E if all Segments selected	Trading Account Related Detail Section E – Trading Preferences
#9	1 Signature at the marked area	Trading Account Related Detail Declaration
#10	1 Signature at the marked area	SAMCO Tariff Sheet
#12	1 Signature at the marked area	Undertaking/Authorisation
#13	1 Signature at the marked area	SAMCO Policies and Procedures
#14	2 Signature at the marked area - 1 for Letter of Authorization for Electronic Contract notes - 1 For Running Account Authorization	Authorization Letters
#15	2 Signature at the marked area - 1 for Mobile Declaration - 1 For Client Defaulter declaration	Client Declarations
#16	1 Signature at the marked area	Lien & Set-Off

**Helpdesk No.:** +91 22 2222 7777